

Welsh in the Workplace Training



CYMRAEG I OEDOLION
WELSH FOR ADULTS
Canolfan Gogledd Cymru
North Wales Centre

Practical Help to Develop your Staff's Language Skills

Every public body is required to develop and maintain a training programme for its staff. It makes sense therefore to plan the training in the way that is most beneficial for the employer, the staff and the service users. The North Wales Welsh for Adults Centre can give professional guidance on the most effective way of doing this, and thus ensure:

- Value for money
- The requirements of your Language Scheme / the Language Board are fully met
- Appropriate training to meet your exact requirements
- An improvement in your staff's personal motivation
- Clear commitment to develop your staff's language skills
- A better bilingual service for your customers as a result.



Llywodraeth Cynulliad Cymru
Welsh Assembly Government

“ North Wales Police have the vision of creating a bilingual organisation. It is important to provide appropriate language training for our workforce in order to ensure they can offer language choice to the public. We are sincere in this and realise that Welsh language training has to be planned carefully by investing resources and time. This is the only way to ensure real results. ”
– Richard Brunstrom, Chief Constable, North Wales Police.



Why come to us?

- in order to invest your training budget effectively
- in order to ensure your staff use the Welsh language effectively after they have received training
- to ensure the language training meets your corporate requirements
- to ensure that you receive appropriate training – every course is not suitable for the needs of every employer
- we can draw up a learning plan that is tailored for each one of your staff
- we can plan support outside the classroom for your staff
- we can monitor your staff's progress and produce reports for you
- we can raise the standard of your customer care
- if training is planned in the right way, it can be extremely cost effective

What kind of practical help will you receive?

- an assessment of the organisation's training needs and advice on prioritising
- an assessment of the staff's skills levels and advice on the appropriate training
- a Personal Learning Plan drawn up for the staff (including individual aims and targets)
- suitable and appropriate training of the highest standard planned and provided
- advice on support outside the formal course
- a progress monitoring and evaluation service
- progress reports for the employer
- advice on how to utilise the new skills

To learn more about the work of the North Wales Welsh for Adults Centre or to receive free consultation and advice, contact the Director, Ifor Gruffydd:

01248 382929

E-mail: i.gruffydd@bangor.ac.uk

www.learnwymraeg.org